

4.7.2 Statement of Boarding Practice – (NMS 1)

Organisation and admissions criteria

If pupils wish to board they must contact Julie Gillam House Parent/Matron who will be able to assist with their request. All new boarders are raised at the weekly Pastoral meeting where medical, SEND, Heads of Year and Safeguarding leads are all present to best ensure that boarding is suitable for each child and will not impact their wellbeing.

Management

Head of Boarding:	James Yeabsley
House Tutors:	Lorraine Turner, James Kanzig, Rachel Fox, Eleanor Durr, David Gibbon
House Parent / Boarding Matron:	Julie Gillam
Health Matron:	Angela Bouchard
Headmaster:	Joe Lewis
Registrar:	Milly Lewis

James Yeabsley will lead the boarding each night supported by Julie and one or two (depending on numbers) of the house tutors.

Boarding routine

0715 –	Early morning call
0755 –	Breakfast
0825-1800-	As for rest of school
18.00-	Wash hands, register, Evening meal
18.45-	Free time/Activities
19.45-	Shower into pyjama's and then snacks / TV
20.40-	All except Year 7/8's into the dormitories
20.50-	Year 7's in
21.00-	Lights out for all

Free time

When pupils have free time in the evening they are able to participate in an organised activity or they can enjoy some time to themselves.

Examples of the activities on offer are:

Tree Tops, swimming, fishing, German Spot Light, Nerf Wars, laser tag. Sports hall based activities such as football, badminton, dodgeball, unihoc for example.

Pupils can also opt to watch TV, read, play cards or use the games room playing pool, air hockey, Nintendo switch and table football.

In addition, the pupils are excellent at creating their own games utilizing the grounds (bumble bee for example) or in the house (playing wave or hide and seek).

There are also trips to the theatre, bouncy castle evenings, x-factor competitions, Christmas parties, Easter Egg hunts and BBQ's in the summer.

Exams / Music

Pupils will have an opportunity to complete an additional ½ an hour study period, if they wish, each evening in the week leading up to and during their examinations.

Pupils have the opportunity to complete music practice each morning before breakfast. This is arranged with the Music Dept and they are in place to supervise the children.

Laundry

Every evening pupils who board consecutive night must place their washing into the laundry bags provided. Those who are weekly boarders must make sure they hand in all their uniform on a Tuesday and Thursday to be washed. If any additional clothing needs to be washed they can just add this to their laundry bag.

All clean clothes will then be returned to the pupils the following morning. Any unnamed, unclaimed uniform will be placed outside the dormitories for collection.

Pupils are provided with a clean towel each night. Once used they must be placed in the basket ready to be washed. In the morning the pupils must also place their blue sheet in the wash as well.

Duvet covers, under sheets and pillow cases will be washed on rotation and winter duvets will be washed during the Easter holidays and summer duvets will be washed during the summer holidays.

Sleeping arrangements

Pupils will be placed in a dormitory with children of a similar age where possible.

Each pupil will be given a draw/box in which they can keep their personal belongings and a hook for their dressing gown. They are also allowed to personalise their dormitory space with posters and photographs.

Rules

There are few simple rules for those pupils who are boarding to remember in addition to the normal school values:

- Pupils have to wash their hands before supper each night.
- Pupils have to register at 6.00 at the dining room and again in the snug or on the terrace at 7.55pm.
- Pupils have to remember to hand washing in and make sure their personal hygiene is good.

- Pupils are expected to keep their own dormitory area neat and tidy.
- Pupils have to behave in a sensible and thoughtful manner at all times.
- Pupils have to be ready for breakfast by 7.45 each morning.
- No food or drink is allowed in the dormitory area.
- Pupils can only go into their dormitory.
- Pupils cannot change beds unless given permission by a member of staff.
- Boarders must respect peoples' right to sleep, including staff.

If pupils need to be disciplined the boarding staff follow simple guidelines which follow a similar pattern to the school's behavior policy. Pupils will not be given shows or minus marks but rather stripes and dots, therefore punishments include going to bed early, moving dormitories for example. JY and boarding staff collate this information on iSams and it is reviewed once a term at the safeguarding and pastoral care committee meetings.. For any serious offences the Head of Boarding will then follow the usual behavioral policy. In addition, the Pastoral Management Team meet once a week to discuss all pupils and if they feel that anyone is not in a position to meet the boarding criteria above (this could be before they start to board or if they need to be removed from boarding) then the parents will be contacted, the situation explained and then reviewed at a latter date.

Location

All boarding accommodation is located on the top floor. Each dormitory has its own unique name and character.

Buckingham Palace
 Ally Pally
 Mall
 Crystal Palace
 Rookery
 Savoy
 The Tower

All dormitories have access to washing and toilet facilities.

The Matron has her sleeping accommodation on the top floor.

On the 1st floor there is a flat at the bottom of the stairs leading to the dormitories. This provides accommodation for James Yeabsley and his family.

Medical Room

The Crow's Nest is the medical room also situated on the top floor.

The Snug

The snug is where Boarders relax after their evening activities. This is where they sit down on the comfy sofa and enjoy their evening snack whilst watching TV or catching up with friends.

Fire

Each term the pupils have to complete a fire practice. Any new boarders who may have missed this will be walked through the fire evacuation procedure.

Catering

The catering is provided by the school team currently led by Peter. They provide healthy, balanced and nutritious meals (taking into account special dietary needs) which complement the menus on offer during the school day. In addition to this Julie provides the pupils with a snack, fruit and drink before they go to bed. Drinking water is available at all times via the fountains.

Welfare

The list of children who board at Saint Ronan's is on display on the staff notice board in the Common Room. Members of the Common Room are aware of which children board and will liaise with the boarding staff over any academic, pastoral, sporting etc. matters that could affect the children.

Pupil welfare is discussed each week at the boarding meeting and full staff meeting and any information is collated onto ISAMS.

Pupils are also aware that they can approach any of the duty staff for help or advice.

A telephone is always available to allow pupils to contact home and there is an independent listener if required. (All details are posted by the pay phone or in the boarding area.)

Person responsible: JY

Implementation date: 23rd October 2002
Revised: Jan 2012, Sept 2013, Sept 2014, Sept 2015, Sept 2016, Feb 2017, Sept 2017, Sept 2018, Sept 2019, Sept 2020, Sept 2021, Jan 23, Sept 2024, March 2025